



Role: Logistics Assistant
Location: Watford
Salary: £24,000 per annum
Working Hours: Full time 5 out of 7 days, flexible approach to working hours essential
Start Date: ASAP

“Are you an ambitious and hands-on individual, ideally with a passion for the Sports and Event industry, and looking to take the next step in your career? If so, this could be the role for you”.

CSP Ltd. are a leading Traffic and Event Service provider. We work in partnership with many of the leading sports and entertainment venues throughout the UK, providing a number of services including; internal and external traffic management, security & stewarding and crowd management services.

About the role:

We are seeking a dynamic individual to provide comprehensive support to the Logistics team, (part of a wider Operations Team). The Logistic Assistant will be responsible for the upkeep and maintenance of stock and equipment within the CSP Logistics Warehouse along with administrative duties to aid the department. This role reports to the Logistics Manager and will be based at CSP’s Head Office; however, occasional travel may be required. This will include, but is not limited to, managing of stock and equipment within the CSP stores, creation of relevant signage compliant to the operational request, maintaining stock levels of uniform and equipment whilst handling requests and ensuring stock levels are kept to the required level, and stock ordering, where required.

About you:

In addition to the above, you will be a team-player, with a flexible approach to working hours and comfortable on your feet all day, indoors and outdoors. Competent administration skills and knowledge of Microsoft 365 systems is essential, we need you to be equally comfortable working with both PowerPoint and power tools! *A Full UK Driving License is desirable.*

A “can do” attitude, enjoying working in a vibrant environment, whilst being open to variety and change is what we are looking for, if this is you then please apply today!

Benefits include:

- Competitive salary
- 23 days paid holiday per year, rising to 25 days
- Private medical insurance
- Life Assurance (4 x annual salary)

To apply for the role, please visit this TalentSpa link <https://jobs.talentspa.co.uk/talentspa/search/vacancy/all/1/4531566>



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